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**ISLAND COUNTY COMMISSIONERS' WORK SESSION SCHEDULE  
DECEMBER**

**REGULAR WORK SESSION  
3rd WEDNESDAY, DECEMBER 16, 2009**

**9:00 a.m.**      Public Works  
**11:00 a.m.**      Planning & Community Development

**NOON BREAK**

**1:00 p.m.**      Health Department  
**1:45 p.m.**      Juvenile  
**2:00 p.m.**      Auditor  
**2:15 p.m.**      Extension  
**2:30 p.m.**      Human Resources  
**2:45 p.m.**      Assessor  
**3:00 p.m.**      Central Services  
**3:15 p.m.**      Budget Director  
**3:45 p.m.**      **Chairman's Agenda:**

Marine Resource Committee (MRC) appointments

The Board of County Commissioners meets in Work Session routinely on the first three Wednesdays of each month (unless otherwise scheduled). Work Sessions are held in the Annex Building, Commissioners' Hearing Room, #B102, 1 NE 6<sup>th</sup> Street, Coupeville, Wa.

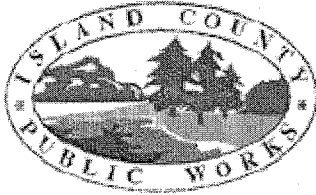
Work sessions are public meetings which provide an opportunity in an informal workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time also is used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Session before being scheduled on the agenda for the Board's regular business meetings held on Mondays.

Times for each department are approximate. Due to time constraints, a time slot scheduled for a specific department may be revised (earlier or later) as the Work Session progresses. Because of the workshop format and time sensitivity of certain items, topics may be discussed that are not included on a department's agenda.

Persons requiring auxiliary aids/services should call Island County Human Resources at 360 – 679-7372, 629-4522 Ext. 7372, or 321-5111 Ext. 7372 – at least 24 hours prior to the meeting.

BOCC:pd

cc: Elected Officials  
Appointed Department Heads  
Press



**ISLAND COUNTY PUBLIC WORKS  
COMMISSIONERS AGENDA  
~ WORK SESSION ~  
December 16, 2009 @ 9:00 a.m.**

*Bill Oakes, Director/County Engineer  
Steven P. Marx, Assistant Director  
Randall C. Brackett, Assistant County Engineer*

*County Commissioners: John Dean, Chairman  
Helen Price-Johnson, Member  
Angie Homola, Member*

*Staff: Pam Dill*

*Public Works Staff Present:*

*Others Present:*

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**I. Solid Waste**

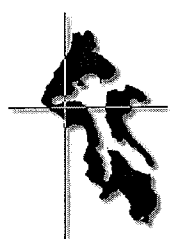
- A. Subject: Bad Debt Write-Off 2009**  
Attachments: Solid Waste Uncollectible Write-Off Approval  
Proposed Action: Discussion –  
Action:
- B. Subject: Refrigerating Appliance Hauling – Discussion**  
Attachments: None – Discussion Only  
Proposed Action: Discussion –  
Action:

**II. Roads**

- A. Subject: Roadside Vegetation Management**  
Attachments: None – Discussion Only  
Proposed Action: Discussion –  
Action:
- B. Subject: Sign Purchase Order for AutoCAD**  
Attachments: PO  
Proposed Action: Discussion –  
Action:

**III. Public Works**

- A. Subject: Supplemental Agreement No. 6: KMD; JDC PW-0320-90**  
Attachments: Supplemental Agreement N. 6  
Proposed Action: Discussion –  
Action:
- B. Subject: Revised 2010 – 2015 CIP**  
Attachments: Revised CIP  
Proposed Action: Discussion –  
Action:
- C. Subject: Clean Water Utility**  
Attachments: None – Discussion Only  
Proposed Action: Discussion –  
Action:



# ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

## COMMISSIONERS AGENDA *- Work Session -*

December 16, 2009 @ 11:00 a.m.

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Continued discussion:

**2010 – 2012 Planning Commission Docket:**

Review priorities for the 2010 docket

**ISLAND COUNTY HEALTH DEPARTMENT**  
**M E M O R A N D U M**  
December 8, 2009

**TO: John Dean, Chairman**  
**Board of County Commissioners**

**FROM: Keith Higman**  
**Health Services Director**

**SUBJ: Health Department Work Session – Wednesday, December 16, 2009**

**Administration**

1. Subject: PAA Request  
Description: Request to recall a Public Health Coordinator position at .50 FTE due to receipt of grant funding  
Attachment: No  
Proposed Action: Permission to take PAA to 12/21/09 BICC for approval signature
2. Subject: Contract with Dr. Roger Case – Island County Health Officer  
Description: Further discussion of Two year contract to pay for the services of the Health Officer, Dr. Case, who is appointed by the Board of Health  
Attachment: No  
Proposed Action: Permission to move forward for Board of Health & BICC signature following legal review

**Environmental Health**

3. Subject: EPA Grant  
Description: Discussion of EPA grant application  
Attachment: No  
Proposed Action: Permission to submit application

**Community and Family Health**

4. Subject: Community & Family Health Fee Schedule  
Description: Proposed changes  
Attachment: No  
Proposed Action: Approval to move forward to 12/21/09 Board of Health for consideration

**Assessment**

No agenda items



**JUVENILE AND FAMILY  
COURT SERVICES**

Alan R. Hancock  
Judge  
Vickie I. Churchill  
Judge

Michael Merringer  
Administrator

TO: Board of Island County Commissioners

FROM: Michael S. Merringer

DATE: December 8, 2009

SUBJ: Work Session Agenda for December 16, 2009

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1. Subject: Amendment #1 BECCA Contract
  2. Description: In August, 2009, the County entered into a contract with the State to receiving funding for BECCA servicers. The amount of the contract is reduced in the amendment
  3. Attachment: Original Contract
  4. Proposed Action: Approve
- 

1. Subject: Contract with Thomas Petek PH.D.
  2. Description: Dr. Petek will perform psychological testing on applicants applying for the Detention Officer position.
  3. Attachment:
  4. Proposed Action: Approve
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1. Subject: Contract with Paul Douhan
  2. Description: Sex Offender Therapy provider for juveniles sentenced under the Sexual Offender Disposition Alternative
  3. Attachment: Scope of Work and Consolidated Contract
  4. Proposed Action: Approve
- 

1. Subject: Contract with Randy Green
2. Description: Sex Offender Therapy provider for juveniles sentenced under the Sexual Offender Disposition Alternative
3. Attachment: Scope of Work and Consolidated Contract
4. Proposed Action: Approve

AUDITOR  
Staff Session  
December 16, 2009

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**End User Licensing Agreement (EULA) for Mail In Ballot Tracker (MiBT)  
2010 Technical Support Contract**

Introduction of sole source contract renewal - EULA for elections software renewal for 2010; resolution from PA. The software used in elections was initially paid for and maintained by OSOS. In 2009, the ongoing maintenance fee was passed on to the counties as part of the OSOS budget reductions.

***WSU EXTENSION  
STAFF SESSION  
DECEMBER 16, 2009***

Discuss Memo re: approval for meal reimbursement outside of current policy

Update on issues relating to budget as needed

# Agenda

## Work Session

December 16, 2009

15 Minutes

Commissioners Conference Room

Note taker: Pam Dill

### Attendees:

Commissioner Dean

Commissioner

Price-Johnson

Commissioner

Homola

### Agenda topics

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Vacation Policy

Larry Larson

5

Sick Leave Policy

Larry Larson

### Resource persons:

Elaine Marlow



# ISLAND COUNTY CENTRAL SERVICES

November 16, 2009

## AGENDA

- Purchase of new Exchange Server Software - Discussion

**BUDGET DIRECTOR  
WEDNESDAY, DECEMBER 16, 2009  
WORK SESSION**

- (1) Subject: Preserve the ability to authorize retroactive cost-of-living adjustments during 2010 for non-represented employees if fiscally prudent to do so.  
Description: The Board of County Commissioners is not allowed by law to retroactively increase compensation for non-represented employees. While it's extremely unlikely that any compensation increases will occur in 2010, it is recommended that the Commissioners preserve its ability to do so by resolution.  
Attachment: Yes  
Proposed Action: Approval to schedule for Monday, Dec. 22<sup>nd</sup>
- (2) Subject: Resolution C-153-09 Amend 2009 Budget  
Description: Review Resolution that is scheduled for a public hearing on Dec. 28<sup>th</sup>  
Attachment: To be distributed before work session  
Proposed Action: Discussion
- (3) Subject: Ordinance changing the Director of Emergency Management to the Sheriff  
Description: As part of the 2010 Budget process, it was tentatively decided that the Sheriff would be directly responsible for emergency management.  
Attachment: Yes  
Proposed Action: Approval to schedule for public hearing